



**EDMONTON
TRIBUNALS**

Assessment
Review Board

Request for Costs Hearing

Property under Complaint

| | | |
|------------------------------|------------------|-----------------|
| Property Owner/Business Name | | Date of Hearing |
| Tax Roll Account | Property Address | |

Person Requesting Costs Hearing

| | | | | |
|-------------|------|--------------|-------------|-----------|
| Name (Last) | | Name (First) | | (Initial) |
| Address | City | Province | Postal Code | |
| Telephone | Fax | Email | | |

Capacity to Act

| | |
|---|---|
| <input type="checkbox"/> Complainant | <input type="checkbox"/> Other (consent of complainant attached) |
| <input type="checkbox"/> Agent Representing the Complainant | <input type="checkbox"/> Respondent Municipality |

The Reason I am requesting a cost hearing is:

**You may attach copies of supporting documents to this request.*

A written application for costs must be received no later than 30 days after the conclusion of the hearing, and must identify the roll number and date of the hearing for which costs are requested, the grounds for seeking costs, the amount of costs claimed and how the amounts were calculated, with reference to Schedule 3 of *Matters Relating to Assessment Complaints Regulation*, AR 310/2009.

| | |
|-----------|-------|
| _____ | _____ |
| Signature | Date |

This Request will be forwarded by the Assessment Review Board to the other party.

This personal information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, s. 33(c), and will be used for administrative purposes and to process your complaint. Personal information collected is protected by the privacy provisions of the Act. If you have any questions about the collection, use or disclosure of this personal information, contact the Director, Tribunals, Churchill Building, 10019-103 Avenue, Edmonton, AB T5J 0G9.